



# FINANCIAL CONDITIONS

## SCHOOL YEAR 2023-24 – Day Students

### A/ Registration fee and guarantee deposit

- One-time registration fee: CHF 2,000 (student file, entrance examinations, visits, etc.) per student. Non-refundable. In case of refusal, it may be used to apply again the following year.
- Guarantee deposit for extra expenses: CHF 3,000 for day students; any surplus is reimbursed at the end of the term following the student's departure from the school.
- No other payment related to the application procedure will be required.
- JFK will accept donations towards school development of any kind

### B/ Fees (in Swiss Francs - CHF)

#### Day Students: (Tuition Fees)

Annual Fees		AUTUMN TERM	WINTER TERM	SPRING TERM
Year R – 5	<b>39'500</b>	15'750	21'500	15'750
Year 6 – 9	<b>40'500</b>	15'950	21'700	15'950

- Fees are payable in full by 30<sup>th</sup> May 2022 or if invoiced later at 7 days from the date of invoice

Extra Fees:		AUTUMN/SPRING TERMS	WINTER TERM
EAL supplement	Y1 – Y9	up to 2'500 per term depending on English level	
Learning support	YR - Y9	additional cost depending on the support programme	
Swimming Beginners	Y4 – Y9	1'500	
Ski Beginners	Y5 – Y9	n/a	6,000

Invoices for extra charges are sent three times per year and are payable within 30 days of issue. If an invoice is not contested within 30 days, it will be considered as having been approved.

#### Fees cover the following:

- all official academic classes
- lunch, including morning snack
- the use of facilities, laboratories, library, art rooms and access to the Internet
- ski lessons during the winter term (exception: see above table for Y5-Y9 beginners)
- PE/sport classes in the curriculum including swimming (exception: see above table for Y4-Y9 beginners)

Other invoiced costs are billed as individual expenses. These are as follows:

### **C/ Obligatory service charges:**

#### *Uniform supplied by JFK:*

- JFK is proud of its uniform and the official school uniform has to be worn at school everyday. For Autumn and Spring terms: Summer Uniform - JFK soft shell, navy blue cargo pants, white polo shirt, navy blue v-neck jumper, navy blue Bermuda shorts & JFK backpack. For Winter term: Winter Uniform – JFK red ski jacket, soft shell, black ski pants, white turtleneck, JFK black or red hat & neck-warmer & JFK backpack.
- Sports clothing: JFK sports bag, waterproof rain jacket & pants, swimming equipment, hiking shoes, trainers, JFK white sport T-shirt, sport shorts, track pants & top and JFK cap.

The cost of these materials will vary according to requirements.

#### *Accident and medical insurance:*

- Parents (with resident status) in Switzerland must insure their children under the LAMal sickness and accident insurance scheme; they are responsible for all contact and communication with the health insurance provider and provide the school with the necessary information.
- Prior to the student's arrival, parents have to send the administrator a health questionnaire completed by their family doctor.

### **D/ Supplementary expenses billed as "extras":**

1. Private lessons in any academic subject (between CHF 90 and CHF 120 per lesson). Prior parental authorization is required.
2. Cultural and recreational group trips
3. Spring residential trips, programmes and costs of each trip are indicated on the authorization form to be signed by the parents (non-refundable deposit of CHF 500-750 will be charged on the initial invoice with the balance charged in Term 3). Spring trips are compulsory and part of the academic curriculum.
4. Fees for external examinations
5. Weekend ski training and competition costs
6. Laptop computer and software (compulsory from Year 6 to Year 9) / IT services (software installation, operating system, etc)
7. Learning support including SEN (Special Educational Needs) & EAL (English as an Additional Language) and language classes (see costs in above table)
8. Extra-curricular activities
9. Books and stationery

#### **E/ Flexi-Boarding Fees: (inclusive of meals)**

<b>Rate per night</b>	
Monday to Thursday	<b>150</b>
Friday, Saturday or Sunday	<b>190</b>
<b>Rate for 3 nights</b>	
Weekend> Friday to Monday	<b>470</b>

- Flexi-Boarding is for Day Students and is subject to availability. Advance booking is required.
- The rate per night is charged from 15h45 on the day of arrival until 10h00, (or the start of school), on the day of departure.
- Arrival Friday after school, departure at start of school Monday morning is charged at CHF 470.-
- Students arriving on Friday evening and departing on Sunday after 12h00 will be charged for THREE nights at CHF 470.-
- Laundry service is not available during short stay flexi-boarding.

#### **F/ Registration and re-registration procedures for the following academic year**

Current students are automatically re-enrolled for the upcoming academic year as long as JFK or the parents do not state otherwise.

- Parents wishing to withdraw their child from the school for the following academic year should inform the direction of the school in writing no later than 15th May.
- JFK will automatically renew enrolment and keep a place open for all students for whom no formal withdrawal has been submitted by 15th May and the school fees for the coming year have been paid in accordance with the conditions outlined in point B.
- If enrolment or re-enrolment is cancelled after 15th May, all fees for the following academic year will be reimbursed on condition that JFK can replace the departing student with another from its waiting list.
- A student will only be invited to return to JFK for the following academic year if all financial conditions have been respected.

#### **G/ Contractual financial conditions**

- If a student is suspended, expelled from the school or is withdrawn by the parents from the school during the course of the term, both the fees for that term along with those for the following term are payable to JFK.
- During the course of a term, should a student be withdrawn from JFK with the consent of both the parents and JFK, only fees for that term are due.
- No valuable objects should be brought on campus. JFK is not responsible for providing students with insurance cover against theft. Loss or damage to student's property is not covered by JFK.

## **H/ Use of Photos and Data Collected**

As part of its communication policy, JFK's "News" publications (including its website or documents sent to parents) use photos taken during school activities, celebrations and sporting competitions. In accordance with Swiss "droit à l'image" legislation, it is understood that in signing this document parents agree to this; if not, they should cross out paragraph G and inform the school's administrator (info@jfk.ch).

Data collected is required for logistical reasons associated with your child/children's participation in the school's sporting events or school trips. The data collected may be passed on to our partner schools and the sports organizations that JFK is a member of. Upon completion of an event or school trip, we ask our partner organizations that the data be securely destroyed.

By signing this document, it is understood that you grant JFK the authority to share the necessary data with these organizations when needed. **Only data necessary for each event will be collected.**

## **I/ Payment**

Payment must be made in Swiss Francs (CHF) to the following account:

Account: John F. Kennedy International School AG, CH-3792 Saanen, Switzerland

Account No: 228986-6100 0 Credit Suisse, Paradeplatz 8, CH-8070 Zurich

Swift No: CRESCHZZ80A – Clearing No. 4835

IBAN: CH34 0483 5022 8986 6100 0

All costs associated with bank transfer and currency conversion to be paid by the student's parent/guardian.

N.B. The name of the student and student ID should be indicated on the bank transfer

Multi Child Discount: A 5% reduction in fees is offered on tuition fees for the third child from the same family in the same academic year and 10% on the fees for the fourth child (on the lowest tuition fee only).

Advance Payment / Family Discount: A 2% reduction is offered on tuition fees paid for the full year for families with 3 or more children.

### *Instalments*

By enrolling at the school parents are committing to the full year's school fees. The fees may be paid in two parts upon request, 50% by 30th June and 50% by 31<sup>st</sup> December.

### *Late Payment Charge*

Invoices are payable at 30 days from the date of invoice. A fee of CHF 50.- will be charged for each reminder sent and 5% late interest fee on the balance due.

## **J/ Contractual agreement and litigation**

The parents undersigned confirm their agreement with the financial conditions set out in both this document and in the School Handbook which can be consulted on [www.jfk.ch](http://www.jfk.ch).

By signing this document, the parents agree to abide by these policies. They undertake to maintain this contractual agreement with JFK until their child leaves JFK.

Parents receive an updated version of the present document as well as a revised version of the School Handbook every year. This annually updated version is automatically applicable, and replaces earlier versions signed by the parents.

The contractual agreement between the parents, the child and the school is, in the final instance, subject to Swiss law.

Any case of litigation between the school, the students and the parents will be brought before the tribunal of Bern (Switzerland).

The term "parents" used in this document is understood to refer to the child's legal representative.



**John F. Kennedy International School  
Saanen – Switzerland**

Please return this document duly signed both parents / guardian(s)

We, the undersigned, Mr. and Mrs.

Agree to the above terms & conditions and the financial obligations as stated.

Name of the student \_\_\_\_\_ Born on \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Place \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_  
Father's signature

\_\_\_\_\_  
Mother's signature